



KEMENTERIAN PERDAGANGAN DALAM NEGERI
DAN KOS SARA HIDUP



e-COMTRAC

ONLINE TRAINING REGISTRATION SYSTEM



KEMENTERIAN PERDAGANGAN DALAM NEGERI
DAN KOS SARA HIDUP



SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA

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WELCOME TO SSM4U PORTAL

To be a top tier **Corporate Registry** and **Regulatory Authority**.

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COMTRAC

Companies Commission of Malaysia
Training Academy

Explore our courses and sign up now

[Register Now](#)

@SSMOFFICIALPAGE

1.



STEP 1
Find Your Training
Programme

2.



STEP 2
Enrol

3.



STEP 3
Learn & Enjoy

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How to purchase and download Certificate for SSM Corporate Training Programme through SSM4U

Purchase of Certificate

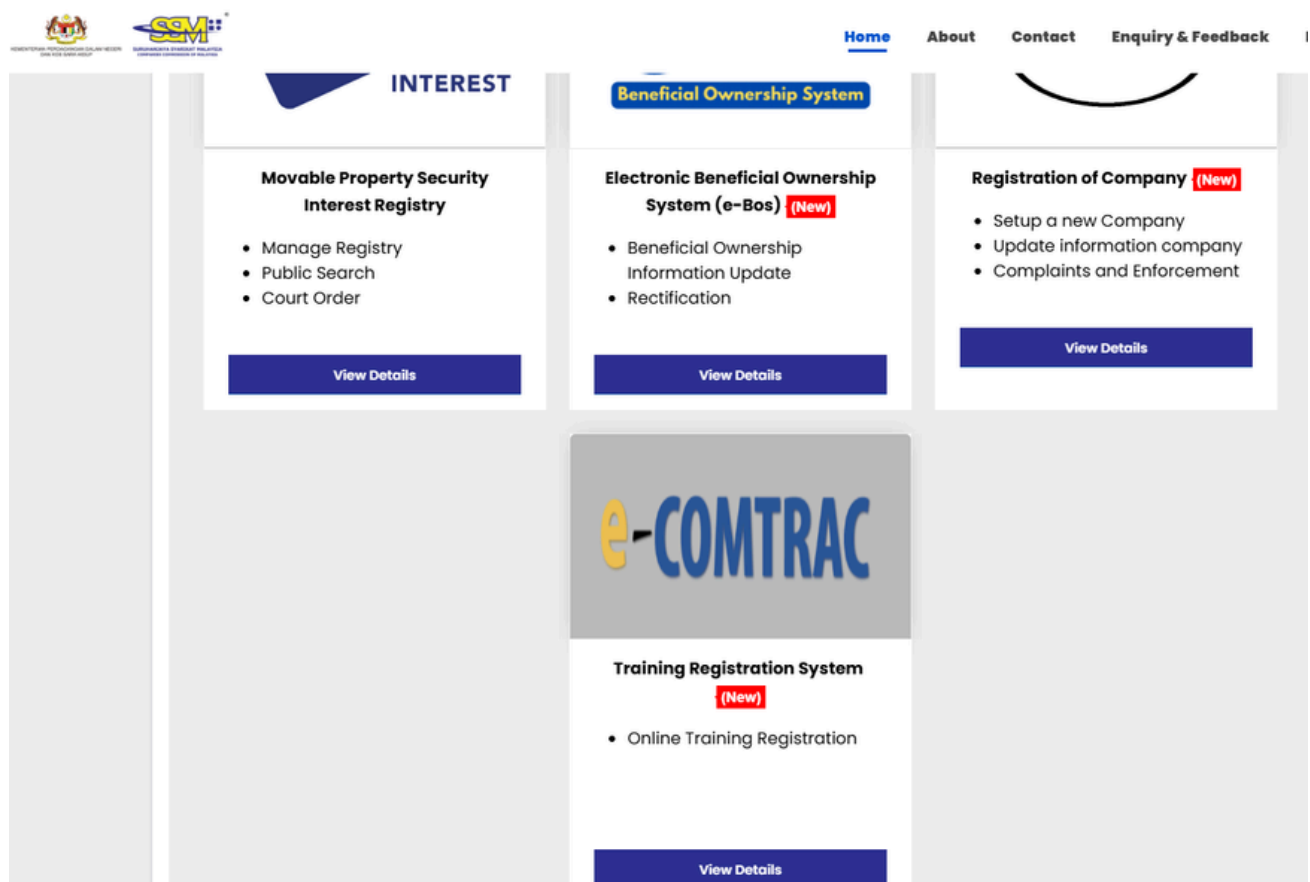
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Download of Certificate

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Purchase of Certificate

- 01 Visit <https://www.ssm4u.com.my/>
- 02 Login with a valid Username and Password
- 03 Select e-COMTRAC at the SSM4U Main Page after Sign in and click View Details button to Purchase Certificate



Purchase of Certificate

- 04 Click on the "Services" button then choose Purchase Certificate.
- 05 Key in the transaction code, IC number and click search button.

SSM Logo: KEMENTERIAN KERAJAAN MALAYSIA, KEMENTERIAN KERAJAAN NEGERI, SPM KOS SPM HOUR, KEMENTERIAN KERAJAAN MALAYSIA, KEMENTERIAN KERAJAAN NEGERI, SPM KOS SPM HOUR

Home **Services** (3) Programmes By Topics Speakers Contact Us

Print Certificate

Search Training (4)

Transaction Code*

IC No*

Search

Our Address CONTRAC Information

MY TRAY

- My Training List
- My Payment Transaction
- My Request For SSM Speaker List
- Certificate Orders

QUICK LINK

- FAQ e-COMTRAC
- Terms and Conditions
- User Manual e-COMTRAC
- User Manual Download Certificate
- User Manual Purchase of Certificate
- Video SSM Training Programme
- Video e-COMTRAC

OTHERS

- Request For SSM Speaker
- Purchase Certificate**

- 06 You can find your transaction code at Training List > Payment Success.

Note: Registration for training programmes does not require ID activation.

SSM Logo: KEMENTERIAN KERAJAAN MALAYSIA, KEMENTERIAN KERAJAAN NEGERI, SPM KOS SPM HOUR, KEMENTERIAN KERAJAAN MALAYSIA, KEMENTERIAN KERAJAAN NEGERI, SPM KOS SPM HOUR

Home **Services** Programmes By Topics Speakers Contact Us XXXXXXXXXXXXXXXX Verified

Order Transactions

Transaction Code

Status

Payment Success

Search

3 January 2025 | 16:28

MY TRAY

- My Training List**
- My Payment Transaction
- My Request For SSM Speaker List
- Certificate Orders

QUICK LINK

- FAQ e-COMTRAC
- Terms and Conditions
- User Manual e-COMTRAC
- User Manual Download Certificate
- User Manual Purchase of Certificate
- Video SSM Training Programme
- Video e-COMTRAC

OTHERS

- Request For SSM Speaker
- Purchase Certificate

Show: 10

No	Transaction Code	Training Code	Training Name	Status
1	CP2024122XXXXX	CP-015/25/MBRS	[PENANG] MBRS 2.0 FOR PREPARERS - FINANCIAL STATEME	Payment Success

Purchase of Certificate

06

Upon clicking "Search" button at step no 4, you will be able to view both training information and participant(s) details. You should check the details thoroughly and click the Submit Payment button.

Print Certificate				3 January 2025 10 : 20 : 49
Training Information		Training Name		Training Code
Transaction Code CP2024107 XXXXX		BUSINESS FINANCE FOR ENTREPRENEURS AND NEW BUSINESS STARTUPS		CP-177/24/CEP/WEB
Start/End Date 03/12/2024 - 27/12/2024		Start/End Time 9.00AM - 5.00PM		Training Venue VIRTUAL PLATFORM
CPE Point 8				
Participant Information		IC No		
Name (As per NRIC) XXXXXXXXXXXXXXXXXXXX		680313086602		
Gender FEMALE		Date of Birth 13/03/1968		
Address 2E-2-12 JALAN RAWANG MUTIARA 3 RAWANG MUTIARA BUSINESS CENTRE 48000 RAWANG B		Mobile No XXXXXXXX		Phone No XXXXXXXX
Email XXXXXXXXXXXXXXXXXXXX		Company XXXXXXXXXXXX		
Occupation COMPANY SECRETARY		Designation COMPANY SECRETARY		
Licensed Secretary No XXXXXXX		Membership No		
Type Of Dietary (Classroom Training Only) D-Veget		Transaction Details		
Status Data Entry		Fee RM 30		
Back				Submit Payment

Note: SSM charges an administrative fee of RM30.00 for each re-print of a certificate.

07

Upon successful transaction, click "Services" and choose certificate orders.

Order Transactions	
Reference No <input type="text"/>	MY TRAY
Transaction Code <input type="text"/>	My Training List
Status --Please Select--	My Payment Transaction
<input type="button" value="Search"/>	My Request For SSM Speaker List
	Certificate Orders
	QUICK LINK
	FAQ e-COMTRAC
	Terms and Conditions
	User Manual e-COMTRAC
	User Manual Download Certificate
	User Manual Purchase of Certificate
	Video SSM Training Programme
	Video e-COMTRAC
	OTHERS
	Request For SSM Speaker
	Purchase Certificate

Purchase of Certificate

08 You can search certificate order by using reference no, transaction no, status.

Order Transactions

Reference No

Transaction Code

Status

Certificate is ready

Search

Show 10 entries

No	Reference No	Transaction Code	Training Code	IC No	Status
1	RC2024122700001	CP20241112XXXXXX	CP-177/24/CEP/WEB	XXXXXXXXXX	Certificate is ready
2	RC2024120300001	CP20241111XXXXXX	CP-157/24/CSTPS/WEB	XXXXXXXXXX	Certificate is ready

09 Click on 'Download' to reprint the certificate.
Note: The certificate is available up to 30 days only.

Order Transactions

3 January 2025 18:32:44

Reference No

Transaction Code

Status

Certificate is ready

Search

Show 10 entries

No	Reference No	Transaction Code	Training Code	IC No	Status	Create Date	Action
1	RC2024122700001	CP2024XXXXX	CP-177/24/CEP/WEB	XXXXXXXXXX	Certificate is ready	27/12/2024 10:53:35	
2	RC2024120300001	CP2024XXXXX	CP-157/24/CSTPS/WEB	XXXXXXXXXX	Certificate is ready	03/12/2024 08:56:14	

Download of Certificate

- 01 Visit <https://www.ssm4u.com.my/>
- 02 Login with a valid Username and Password and select e-COMTRAC
- 03 Click on the "Services" button then choose Training List.
- 04 Choose 'Payment Success' and select the training name that you have attended. Then click Action button.

The screenshot shows the SSM4U website interface. At the top, the 'Services' menu is highlighted with a red box and arrow (3). Below the navigation bar, the 'Order Transactions' section is visible. The 'Status' dropdown menu is set to 'Payment Success' and is highlighted with a red box and arrow (4). The 'My Training List' is highlighted with a red box and arrow. The table below shows two transactions, both with 'Payment Success' status. The 'Action' column has a red box and arrow pointing to the download icon.

No	Transaction Code	Training Code	Training Name	Status	Update Date	Action
1	CP202412XXXXXX	CP-015/25/MBRS	[PENANG] MBRS 2.0 FI	Payment Success	30/12/2024 12:38:33 PM	
2	CP202412XXXXXX	CP-015/25/MBRS	[PENANG] MBRS 2.0 FOR PREPARERS - FINANCIAL STATEMENTS	Payment Success	27/12/2024 11:07:43 AM	

Download of Certificate

05

The Download Certificate icon will be appear if your certificate of attendance is ready to be downloaded.

Participant Summary

6 January 2025 | 09:17:25

MAIN INFORMATION

Transaction Code

CP202410XXXXX

Training Code

CP-177/24/CEP/WEB

Create Date

27/11/2024 08:17 PM

Training Name

BUSINESS FINANCE FOR ENTREPRENEURS AND NEW BUSINESS STARTUPS

Training Start Time

9:00AM

Training End Time

5:00PM

CPE Point

8

Training Venue

VIRTUAL PLATFORM

Receipt Number

-

Lou/Loo Reference Number

-

Invoice Number

-

Status

Payment Channel

E2BIZ

Lodger UserID

XXXXXXXX

IC Number

XXXXXXXXXX

Telephone No.

XXXXXXXX

Total Pax

1 Pax

Amount

RM 400.00

Email

XXXXXXXXXXXXXXXXXX.uk

PARTICIPANT LIST

Show

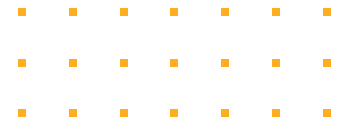
10

entries

No.	Name	IC Number	Email	Telephone No.	Amount	Action	Download Certificate
1	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXX.com	XXXXXXX	400.0		

(5)

Contact Information



@ S S M O F F I C I A L P A G E

 03-7721 4000

 enquiry@ssm.com.my

 Complaints & Feedback

 SSM Chat / SSM Live Chat

 www.ssm.com.my
